

**Date:** January 10, 2023

**Location:** 1515 LFD

**Members Present:** Steve Ward, Stacy Seapy, Susan McCormick, Deb Kelsey, Daoming Li, Alden Hough

**Members Absent:** Jan Sprinkle

**Guests Present:** none

**Call to Order:** 6:00 p.m.

**Finance Secretary:**

Emailed spreadsheet with list of dues status for each homeowner.

- 312 Lake Forest Lane is the only non-payer

**Common Area Report:**

- Algieri removed leaves from area C behind our Four Seasons sign right before New Year's, so his next visit will probably be this Friday or next. Now that we're through with the worst of leaf removal he'll have Algieri focus on some clean up & maintenance projects in February and March. Things like clearing out the culvert in area MM behind LFD and cleaning up the path that leads to ACAC. The HOA will need to spend some money on minor fence repairs but he still hopes to reserve most of the remaining maintenance money for the Rio Fence Fund.
- Deb shared that there is a homeowner who is interested in talking with Steve about taking over a part of the common area - Deb will share her info with Steve.
- Idea to offer you can "adopt a common area" in the next newsletter

**Treasurer:**

- Checking Account Balance: \$36,668.70
- Savings Account Balance: \$32,718.98

Only thing unusual that cleared was the \$50 payments to trash pickup employees.

Susie shared that she is now hand delivering the Comcast payment check to the xfinity store, as the post office delayed delivering the check - xfinity waived the late fee.

**Secretary:**

- Nothing of note to report

**Architecture:**

- Include in the January newsletter that if they get a letter, to please at least communicate with Deb regarding it.

## **President's Report**

1. None

## **New Business:**

1. HOA Board Openings: Poll of current members willing to serve next fiscal year 2023-24
  1. Need new Treasurer as Susie indicated at last meeting that she's stepping down
    - i. Susie shared that the bylaws prevent her from staying on since her 4th year is ending in June, and probably need the treasurer to be a voting member
    - ii. If Susie staying on as a non-voting member is the only option for treasurer, we will discuss and vote on it at the annual meeting
  2. Deb said she can
  3. Stacy can stay on as well
  4. Alden is willing as well
  5. Daoming is too
2. Alden suggested polling the neighborhood to see when people would be available to join the annual meeting in June
  1. Deb & Alden shared that they could split the neighborhood and ask people
3. HOA Web Page:
  1. Stacy mentioned updating the brand. What changes needed to look/feel?
  2. Need new photos; ask homeowners for submissions in the next newsletter?
  3. Are documents missing?
  4. Organization of documents helpful/easy to find?
  5. Possible Ideas
    - i. FAQs/Handbook

## **Old Business**

1. DPOR - Annual Certificate & Survey
  1. \$200 Bowling invoice for being registered agent

**Adjourn:** 7:10 p.m.

**Next Meeting:** Tuesday, February 7, 2023 – 6:00pm - Location: 1448 MD