



# Monthly Board Meetings

**Date:** June 11, 2019

**Location:** Jefferson Madison Regional Library - Northside Branch - 705 West Rio Road

**Members Present:** Chris Meadows, Sue McCormick, Mary Hackett, Steve Ward, Deborah Kelsey, Pat Abell and Shawn Clouse (volunteer/elected at Annual Meeting)

**Members Not Present:** Megan Maloney and Cathy Broaddus (volunteer/elected at (Annual meeting)

Chris opened the meeting at 6:23 p.m. (1823 Military) and reported that the secretary had received word from Cathy Broaddus that she would not be able to serve on the board this year due to work related issues but hoped to volunteer again next year.

**Megan Maloney, Financial Secretary** not present - no report

**Sue McCormick, Treasurer** She had emailed a report showing bank activity for the FY2018-2019 (July 2019 through June 11, 2019) which shows the Checking Account balance of \$21,156.32 There will be \$7,136 for Comcast, Time Disposal and Doggie Bags still due. She reminded the board that since starting the year with a little over \$23,000.00 we had transferred \$10,000.00 to savings in October. Discussion followed regarding various expenses and how they will be handled.

**Presidents Report** Chris has converted all the files he has on his computer to Google Drive and will give control of that information to the Secretary (Pat Abell). Board Members will be able to log in to Google Drive but it will be under the control of the Secretary (who is notified when someone want to access Google Drive). The website will be updated tonight. All payments/invoices will now go through the electronic (Paypal) process. We have lost one and need a minimum of two additional members on the board and possibly three since the By-Laws specify that the board consists of eight (8) members.

Chris then asked what roles each felt they want to do. Shawn wanted more discussion to see if he still wants to be a member. Chris then presented Megan's perspective in that she does not want to be a voting member of the board of directors but is willing to continue to function as the Financial Secretary. She does not want to attend meetings and is committed to providing regular and timely reports to the board. Following a lengthy discussion regarding what the By-Laws allow, quorum questions, who does what, etc. Mary Hackett made a motion that: "Megan Maloney be appointed Financial Secretary but not be a member of the board" The motion was seconded by Pat Abell. The motion carried by a vote of six (6) to one (1).

Afterwards the board discussed continuing to use PayPal for invoicing FSPHA dues as a few association and board members were concerned about the two percent (2%) processing fee. It was explained that the 2% is only applied on payments made through PayPal. There is no fee if a member (homeowner) pays the association directly by check or cash. It was generally agreed that PayPal invoicing is value added to the association an improves our ability to collect revenue.

Following a few discussions Mr. Shawn Clouse indicated that he didn't feel like the timing was right for him to serve on the association board and withdrew his nomination. Prior to his departure, he indicated that he was willing to assist the board in its efforts to engage the association and make needed updates to DCC&R."

This was followed by a discussion of people we might approach to come on the board and which roles we would like to serve for FY2019-2020.

Pat Abell made a motion that Mary Hackett be the President for FY2019-2020. Seconded by Steve Ward. Motion carried (6 yea, 0 nay).

After further discussion; Pat Abell made a motion that the positions for Treasurer, Commons Area, Architecture remain as current through June 30, 2020. Chris Meadows seconded the motion. The motion carried (6 yeas and 0 nays).

Therefore the positions are as follows:

President: Mary Hackett  
Vice President: Vacant  
Treasurer: Susie McCormick  
Financial Secretary: Megan Maloney (Non-Board Member)  
Commons Area: Steve Ward  
Architecture: Deborah Kelsey  
Secretary: James (Pat) Abell

**Steve Ward, Commons Area** Bid of \$750 to remove the tree in Area F. He will also take away the pile of debris in the commons behind 1461MD. The board approved having the work done. Algieri will be in the area on Wednesday, June 12 and again on Tuesday June 18. Steve recommends that we use a handyman person to work on the fences.

**Deborah Kelsey, Architecture** Still having problems with home owners responding to the letters describing architecture issues. Chris recommends that we use certified letters to home owners to notify regarding Architecture discrepancies.

**Vice Presidents Report** No Report

**Pat Abell, Secretary** 1455 MD closed on May 27, 2019 (sale by owner) but not yet posted on the Albemarle County web site. He also has heard that 288 Tennis Drive is under contract and scheduled to close on June 27, 2019. He reminded the board that we need to produce a newsletter prior to the invoices being produced. It needs to show the current positions, the fees for FY2019-2020 and the need for three additional members of the board.

**Meeting adjourned at:** 7:56 p.m. (1956 Military)

**Next Meeting:** July 9, 2019 at 6:30 p.m. (1830 Military) in Meeting Room #4 at the Jefferson Madison Regional Library.